

Licensed Child Care Home Advisory Committee

Meeting Minutes

Tuesday, January 26, 2016

Office of Early Childhood and Out of School Learning Staff Present: Debbie Sampson, Janet Deahl

Resource & Referral Staff Present: Melissa Denney

Advisory Board Members Present: Sabrina Chase, Tammy Dunn, Marci Graves, Noel Hanson, Ginny Harman, Tamela Hunt, Latrina Johanning, Rebecca Kenworthy, Coleen Land, Stephanie McKinstry, Jennifer Quartucci, Joey Scherschel-Buckles, and Maria Wynne

Advisory Board Members Absent: Lois Noggle, Michelle Roberts-Schneider, and Eryn Wolf

Federal Business:

- The new Federal laws have been passed. Implementation requirements are varied. Letters notifying providers of these changes should go out in mid February. Some new laws pertaining to childcare;
 - (1) All visits by license consultants will be unannounced within the year.
 - (2) 10 Health and safety topics to be enforced.
 - (3) Update to Interpretative Guide
 - (4) Some of the changes in the law are:
 - Child homelessness and foster care have 90 days to get provider immunization forms.
 - CPS and Criminal background checks will be conducted in other States from the last five years for all regulated Providers.
 - In-service training hours.
 - (5) New regulations are being written and will be promulgated.

Update on 2015:

- Indiana 2015 Child Care Statistics' (1.1.15 – 11.1.15)
 - (1) **700** - Complaints, up from 617 in 2014
 - (2) **145** - CPS complaints, up from 122 in 2014
 - (3) **76** – Enforcements (revocations, denials, cease & desists, Emergency Closures), up from 70 in 2014
 - (4) **73** – Probationary Licenses, up from 69 in 2014
 - (5) **69%** - of licensed home providers are on Paths to Quality
 - (6) **140** – Accredited Providers out of 5% license child care homes
- Janet Deahl, Quality Manager for the Office of Early Childhood and Out of School Learning, joined the committee to talk about the new federal requirements.
 - (1) A three (3) year plan is required by the Department of Health and Human Services Administration at the Federal level for CCDF grants. 2016 – 2018 plan is on the FSSA Child Care Finder homepage. This plan supports the statewide-unified childcare system of services for eligible children and families.
 - (2) CCDF reauthorization changes;
 - New annually and in-depth health and safety training for child care
 - New Preservice/Orientation training for teachers, directors, and staff initially and then all new staff.
 - New health and safety internet module will be established
 - New health and safety training will only have to be taken once. A certificate will be given.
 - New health and safety Training hours are transferrable to other child care locations.
 - Training for caregivers and staff has to be approved by the State and age appropriate.

- Additional State resources for disaster training.
 - Support for TEACH, Paths to QUALITY, accreditation, new resources for CCRR agencies, etc.
 - **(Stephanie McKinstry)** Will hours taken for PTQ and accreditation be accepted for licensing training hours? **(Debbie Sampson)** Yes, and they are working on a crosswalk for CDA hours and higher degrees.
 - **(Stephanie McKinstry)** What if the Provider does not accept the CCDF voucher, does that Provider still have to take the training? **(Debbie Sampson)** Yes, the training is for all providers.
 - **(Noel Hanson)** When will the notifications for the changes go out in the mail? **(Debbie Sampson)** The letter-notifying providers of the changes to the Interpret Guide will go out in mid February.
 - **(Noel Hanson)** What is the incentive of this training? **(Janet Deahl)** Baseline knowledge of health and safety training when it comes to childcare, such as nutrition, and childhood illness.
 - **(Latrina Johanning)** With all the training for the food program how will we know we're not taking more training than we need? **(Debbie Sampson)** The food program is different from the Federal requirements. Each program has an established number of training hours. Most will overlap and count for all programs.
 - **(Noel Hanson)** All the requirements and training should be the same for teachers, directors, and child care facilities across the board. **(Debbie Sampson)** After the initial training, only new staff will have to take the training. The module will cover more those just universal precautions. **(Janet Deahl)** The training shouldn't be duplicated through CDA training, they are working on a cross walk. Training will be face-to-face, or online for easy access.
 - **(Maria Wynne)** Do all providers have to take the orientation? **(Debbie Sampson)** According to Federal guidelines, all providers have to take the new orientation.
 - **(Marci Graves)** When will the training be available online? **(Janet Deahl)** The training dates will come out soon.
- Melissa Denney informed the committee that there are new updates to the SIDS and child abuse and prevention training to include "shaking baby syndrome". The update was applied three (3) months ago. Indiana is leading most of the nation in training and Federal requirements. Providers in Indiana already have taken most to the training. **(Debbie Sampson)** Indiana providers are ahead of most of the nation with national background checks, sex offender checks, and health and safety training.
- The proposed plan and the Appendices will be available for review on the Office of Early Childhood and Out of School Learning web site at www.childcarefinder.in.gov. Interested persons and organizations may submit written comments for review by the state through February 12, 2016. The written comments should include:
 - (1) The name, title, address, and telephone number of the commenter;
 - (2) Identify each specific part and page number of the draft application on which comments are being made.
 - (3) Describe the concern with respect to the part.
 - (4) Specify the recommended action to be taken

All inquires should be addressed to:

Melanie Brizzi, Director
 Office of Early Childhood and Out of School Learning
 402 W. Washington St, W-361, MS-02,
 Indianapolis, IN 46204.

Public hearings will be held at:

Monday, February 1, 2016

Mishawaka-Penn-Harris Public Library 6:00 – 7:45 p.m. (Eastern)

Harris Branch

51446 Elm Rd

Granger, IN

(The library is just off the toll road between South Bend and Elkhart Counties)

http://www.mphpl.org/newSite/general/contact_branch.html#harris

Wednesday, February 3, 2016

Community Foundation of Jackson County 6:00 – 8:00 p.m. (Eastern)

107 Community Dr

Seymour, IN

Thursday, February 4, 2016

English Foundation Building 6:00 – 8:00 p.m. (Eastern)

615 N Alabama

Conference Rooms 6 and 7

Indianapolis IN

Office Business:

- **(Noel Hanson)** Is this committee still a significant group?
- **(Debbie Sampson)** By State law Office of Early Childhood and Out of School Learning is required to have an advisory committee.
- **(Stephanie McKinstry)** Can the committee have a close to the public Facebook page?
 - **(Debbie Sampson)** The main site is open to the public, but the committee can have a separate page for just committee members only. The site is open to whatever the committee wants to do. The Facebook page is not part of FSSA or the Office.
 - **(Noel Hanson)** The Facebook page was for a public forum, but the page will be connected to the Advisory Committee, should we give the page a separate private page, and establish this page just for Indiana State daycare providers?
 - **(Debbie Sampson)** This page will not be affiliated with the State website page.
 - **(Stephanie McKinstry)** There has to be a site administrator to make sure that only license providers are entering the site.
 - **(Debbie Sampson)** Go to the FSSA childcare finders page and check if the providers entering the site are State licensed. Call or email Debbie Sampson to make sure if a provider is in question.

IndianaChildCareHomes@groups.facebook.com
www.facebook.com/groups/IndianaChildCareHomes/

- **(Rebecca Kenworthy)** There are people that are looking for jobs in childcare; the training is possibly too much.
 - **(Debbie Sampson)** The background unit has hired five (5) new people to help process background checks. New Federal requirements now will allow a staff member to be able to take the results of fingerprints to another regulated facility within three (3) years. The State of Indiana has a contract to have fingerprints performed electronically, there are fewer errors.

Old Business: Latrina Johanning made a motion to approve the October 2015 meeting minutes, Tammy Dunn seconded that motion. **Motion Was Carried.**

Adjournment: Stephanie McKinstry made a motion to end the meeting, Maria Wynne seconded. The meeting was adjourned at 2:04 p.m. **Motion Was Carried.**